



## ABOUT MBHP

MBHP is the state's largest regional provider of rental housing voucher assistance. We serve homeless, elderly, disabled, and low- and moderate-income individuals and families. Our region spans Boston and 29 surrounding communities.

Our mission is to ensure that the region's low- and moderate-income individuals and families have choice and mobility in finding and retaining decent affordable housing; all of our programs and initiatives are designed to encourage housing stability, increase economic self-sufficiency, and enhance the quality of the lives of those we serve. To achieve our mission and to promote efficient service delivery, we work collaboratively with a broad array of service providers and neighborhood-based organizations.

We believe that everyone deserves a place to call home.

For more information, log onto [www.mbhp.org](http://www.mbhp.org)



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## Welcome to MBHP's free, online apartment listing service!



New enhancements to our service will help property owners and managers better showcase available apartments in Greater Boston's competitive rental market and connect more quickly with prospective tenants.

[www.mbhp.org](http://www.mbhp.org)

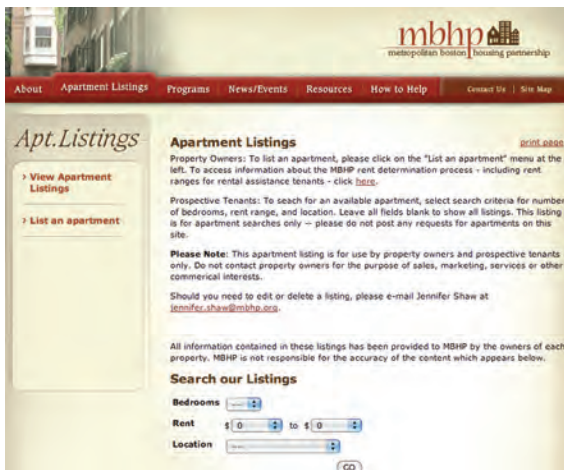
## FREE APARTMENT LISTINGS

Finally . . . a free, online, real-time affordable apartment listing service for the Greater Boston region!

Since 2006, MBHP has offered free apartment listings on its website, [www.mbhp.org](http://www.mbhp.org). Now we are pleased to announce the launch of our enhanced, upgraded apartment listing service that makes it easier for property owners, property managers, prospective tenants, and housing search specialists to connect.

Consistent with MBHP's mission, this free service connects prospective tenants with affordable housing options in MBHP's region; rents are within government-set affordability ranges and apartments are located in MBHP's 30-community service area. These communities are Arlington, Bedford, Belmont, Boston, Braintree, Brookline, Burlington, Cambridge, Chelsea, Everett, Lexington, Lynn, Malden, Medford, Melrose, Milton, Newton, North Reading, Quincy, Reading, Revere, Somerville, Stoneham, Wakefield, Waltham, Watertown, Wilmington, Winchester, Winthrop and Woburn.

We urge you to visit our site and explore the listing service found at [www.mbhp.org](http://www.mbhp.org).



## CHECK IT OUT!

Explore MBHP's enhanced free online apartment listing service. Here are just some of the features designed to make the service easy to use and to enable prospective tenants to access your information and contact you more quickly, resulting in fewer vacancies!

### Ease of use:

- No log-in required.
- Simple one-page online form.
- Single-click submission step.

### Visibility:

- Listings are available to a wide range of both market-rate and subsidized prospective tenants and to area housing agencies.
- Enhanced listing options include photo upload capabilities and expanded amenities and utilities section.
- Addresses are linked automatically to an online mapping service.
- Listings can be searched by prospective tenants using multiple criteria: location, number of bedrooms, and rent ranges.
- Outdated listings are removed automatically for more accurate, less cluttered search results.

### Faster connections:

- Property owner/manager contact information includes phone and e-mail options so you can connect faster with prospective tenants.

### Built-in protection:

- Listing submissions are screened by MBHP housing professionals for compliance with fair housing guidelines and rent range appropriateness.

## EASY TO USE

A screenshot of the 'List an apartment' form on the MBHP website. The form is titled 'List an apartment' and includes several sections of instructions and input fields. At the top, it says 'Attention: This page is for PROPERTY OWNERS only! If you are a tenant conducting a housing search, please DO NOT use this form. You may search for vacant units on our main apartment listing page.' Below this, it states 'In order to keep our list as current as possible, we limit active listings to 30 days. After 30 days, your listing will be removed. To re-activate it, please submit the apartment listing form again.' The form is titled 'Free Apartment Listings Only (No Brokers fees)' and lists 'Required fields are bold'. The 'Owner/Contact Person Information Required:' section includes fields for 'First Name', 'Last Name', 'Address', '(addtl.)', 'City/Town', 'State', 'Zip', 'Phone', 'Phone 2', and 'Email'. There is a checkbox for 'Check here if you want to receive e-mail from MBHP about special events, programs, and services for landlords'.

Follow these simple steps and tips to be on your way to vacancy-free apartments!

1. Log on to [www.mbhp.org](http://www.mbhp.org).
2. Under "Apartment Listings" tab, choose "List an Apartment."
3. Complete all required fields on the online form. Make sure you include your phone number and/or e-mail address so tenants can find you!
4. Upload photos of your property—although optional, it is a great way to maximize visibility of and interest in your listing.
5. Click "Submit."

You're finished! Within 24 hours, your listing will be screened and published to the site.

For questions and more information, or to edit listings, contact Property Owner Resource Manager Jennifer Shaw at (617) 425-6637 or e-mail [jennifer.shaw@mbhp.org](mailto:jennifer.shaw@mbhp.org).